

OFFICERS:

Chair – Mr. Boris Esparza
Vice-Chairman– Mr. Adan Gonzalez
Secretary–Mr. Rafael Perez



TRUSTEES:

Mayor – Honorable Ricardo Guerra
Finance Director-
Ms. Stephanie Sarrionandia,
MBA
Citizen–Ms. Ida Martinez, CPA
Citizen–Ms. Christina Sanchez

SAN BENITO FIREMEN RELIEF & RETIREMENT FUND

MINUTES

**A SPECIAL BOARD MEETING WAS HELD ON
WEDNESDAY, SEPTEMBER 17, 2025 @ 4:30 P.M. AT THE MUNICIPAL
COURT AT THE SAN BENITO CITY HALL LOCATED
AT 485 N. SAM HOUSTON, SAN BENITO, TEXAS 78586
ZOOM MEETING ID: 585 531 3745
PASSCODE: SBFRRF25
DIAL IN PASSCODE: 967694858**

MEMBERS PRESENT WERE:

Mayor Honorable – Ricardo Guerra
Chair – Mr. Boris Esparza
Vice-Chairman – Mr. Adan Gonzalez
Secretary – Mr. Rafael Perez
Finance Director- Stephanie Sarrionandia, MBA
Citizen – Ms. Christina Sanchez
Citizen – Ms. Ida Martinez, CPA

1. Welcome Board Members. Chair Boris Esparza welcomes members at 4:31 P.M.
2. Discussion and Action on Minutes for August 6, 2025. Stephanie Sarrionandia makes first motion to accept the Minutes for August 6, 2025. Ricardo Guerra second motion. Motion carried.
3. Discussion and Action to have PNC Bank as the operating budget account for the San Benito Firemen Relief & Retirement Fund.
 1. Approve the Resolution and wet signature. Adan Gonzalez makes first motion to approve the Resolution and have PNC Bank as the operating budget account for the San Benito Firemen Relief & Retirement Fund. Rafael Perez seconds the motion. Motion carried.
 - a. See Minutes for PNC accordingly representing Resolution type in minute form
4. Discussion and Action to have Chairman Boris Esparza, Vice President Adan Gonzalez and Plan Administrator Ana Tinsley of the San Benito Firemen Relief & Retirement Fund have access to the PNC Bank account. 1. Approve the Designated Signers. Stephanie Sarrionandia makes first motion to approve the designated signers with the addition of Rafael Perez. Ida Martinez seconds the motion. Motion carried.
5. Discussion and Action to have QuickBooks as the accounting system for the San Benito Firemen Relief & Retirement Fund. Rafael Perez makes first motion to accept the QuickBooks as the accounting system for the San Benito Firemen Relief & Retirement Fund. Adan Gonzalez seconds the motion. Motion carried.
6. Discussion and Action to approve Accounting Services for the San Benito Firemen Relief & Retirement Fund. Ida Martinez makes first motion to approve Accounting Services for the San Benito Firemen Relief & Retirement Fund. Adan Gonzalez seconds the motion. Motion carried.
7. Discussion and Action to approve the set-up services for the Accounting of the San Benito Firemen Relief & Retirement Fund from September 30, 2024, through September 30, 2025, and all 2025 activity. Christina Sanchez makes first motion to approve the set-up services for the Accounting of the San Benito Firemen Relief & Retirement Fund from September 30, 2025, through September 30, 2025, and all 2025 activity. Adan Gonzalez seconds the motion. Motion carried. Mrs. Tinsley did provide a breakdown of the services.
8. Discussion and action to approve Contributions Refund from the San Benito Firemen Relief & Retirement Fund for Mr. Carlos Acero. Adan Gonzalez makes first motion to table item #8. Rafael Perez seconds the motion. Motion carried.
9. “Texas Local Firefighters’ Retirement Act” conference October 4th through 7th in Abilene Texas (Three rooms available). No action, just informative. Four Board Members will be attending. Adan Gonzalez, Rafael Perez, Ida Martinez and Ricardo Guerra.
10. Chair’s Report. Confirms who is attending the Conference.
11. Adjournment. Christina makes first motion to adjourn the meeting at 5:27 P.M., Ricardo Guerra seconds the motion. Motion carried.

Handwritten signature of Boris Esparza in black ink.

Boris Esparza, Chairman

Handwritten signature of Rafael Perez in black ink.

Rafael Perez, Secretary

NOTE: Persons who do not speak English or persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as language interpreters or interpreters for the deaf or hearing impaired, readers, large print, or Braille, are requested to contact the Fund at 956.361.3850 twenty-four hours prior to the meeting so that arrangements can be made. The Board may go into executive/closed session on any item on the agenda if allowed under the Open Meetings Act, Tex. Gov’t Code Ann., Ch 551