

**OFFICERS:**

Chair – Mr. Boris Esparza  
Vice-Chairman– Mr. Adan Gonzalez  
Secretary–Mr. Rafael Perez



**TRUSTEES:**

Mayor – Honorable Ricardo Guerra  
Finance Director-  
Ms. Stephanie Sarrionandia, MBA  
Citizen–Ms. Ida Martinez, CPA  
Citizen–Ms. Christina Sanchez

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**SAN BENITO FIREMEN RELIEF & RETIREMENT FUND**

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**AGENDA**

**A SPECIAL BOARD MEETING WILL BE HELD ON  
WEDNESDAY, DECEMBER 17, 2025 @ 4:00 P.M. AT THE  
MUNICIPAL COURT AT THE SAN BENITO CITY HALL LOCATED  
AT 485 N. SAM HOUSTON, SAN BENITO, TEXAS 78586  
ZOOM MEETING ID: 5855313745  
PASSCODE: SBFFRRF25**

1. Discussion and Action for Minutes from November 11, 2025, board meeting.
2. Discussion and Action on Financial Report for October 31, 2025
3. Discussion and Action on Financial Report for November 30, 2025
4. Discussion and Action on New managing budget Account:
  - a. Boris and Ana met with Ms. Rosales from Texas Regional Bank and the items needed are:
    - i. Must provide proof of EIN number from the IRS (need from the city).
    - ii. A New Resolution Document is needed for Texas Regional Bank with EIN number.
    - iii. Signature Cards of all signers must be filled out for Credit Card holders.
    - iv. An Email must be provided to Texas Regional Bank, removing all other signers.
    - v. The New account established will not incur any fees they will be waived as a Governmental Fund.
    - vi. The interest rate that Texas Regional Bank agreed on is 3.25% as per Federal Fund's Rate.
    - vii. Process to use for transferring Funds to Schwab account.
5. Discussion and Action to close the account with PNC bank effective immediately and get a cashier's check of total amount in the account minus any fees or plus any interest and deposit to Texas Regional Bank.
6. Discussion and Action for city to consider depositing employee and employer contributions for security purposes.
7. Discussion and Action for city to consider a contact person for data check & accuracy for any benefits paid out
8. Discussion and Action for city to consider providing credentials for ESTPS (Electronic Federal Tax Payment System)
9. Discussion and Action on Survivor Benefit for Ms. Balleza
10. Discussion and Action on Audit for 2025
11. Discussion and Action on board of trustees still needing training per PRB
12. Discussion and Action for next board meeting
13. Chair's Report
14. Adjournment

*Boris Esparza*

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Boris Esparza, Chairman

*Rafael Perez*

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Rafael Perez, Secretary

**NOTE: Persons who do not speak English or persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as language interpreters or interpreters for the deaf or hearing impaired, readers, large print, or Braille, are requested to contact the Fund at 956.361.3850 twenty- four hours prior to the meeting so that arrangements can be made. The Board may go into executive/closed session on any item on the agenda if allowed under the Open Meetings Act, Tex. Gov't Code Ann., Ch 551**

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